

1. Clutter	to Giveaway
------------	-------------

Stow a storage bin in your laundry room to collect unwanted or unused clothes, toys, kitchen accessories, etc. over time. Once filled, put in trunk and donate.

2. Expired Products

Personal care or food - tackle the bathroom, refrigerator, freezer & pantry with 1 tip: expired or old? Throw it out. Start the new year with fresh products.

____ 3. Paperwork

After the holidays, especially, and with tax season here. There are a lot of papers to be organized. File or shred it. Old magazines, mail, paid bills, toss them.

🔲 🛮 4. Digital Cleanup

Does your computer or phone have too many documents/photos/videos that you don't want to lose? Upload them to a cloud-based server like Google Drive, OneDrive or Dropbox.

5. Socks

Pair them up. Toss the singles.

6. Junk/Utility Drawer

This is the drawer that catches odds and ends. While it collects many useful items, it needs organization. Sort by category, eliminate duplicates, organize into containers.

7. Storage to Selling

Open storage containers/boxes in the attic, sort, and sell. Find online Marketplaces to list your items. Take photos and sell furniture, clothing, find a Facebook group exchange.